CLINICAL SUPERVISOR’S ROLE

***Thank you for considering providing clinical supervision for the development of the NP Candidate. Your commitment to the development of a nurse practitioner is highly valued, and we are cognisant of the efforts involved. This role is vital for our candidates' success and contributes to our programme's ongoing success. To provide the very best learning experience, it is vital that you understand the expectations of this role and feel supported through this process. The following information is intended to provide clinical supervisors with the information required to support this journey and to be overt regarding the expectations of the role.***

***Clinical Supervisors*** are experienced Nurse Practitioners (a minimum of 3 years in NP practice in New Zealand) or experienced medical practitioners (SMOs, Specialist GPs) who have an established clinical relationship (ideally for at least 12 months) with the candidate and working within the candidate’s area of practice. You need to be willing to supervise the NP candidate in further developing and mastering diagnostic reasoning and therapeutic decision-making skills.   This relationship may be comparable to an experienced medical practitioner-registrar trainee’s requirements during the practicum year.

As the identified ***Clinical Supervisor,*** you will be the clinical coach for the NP candidate and agree to observe, give feedback, verify assessment, diagnostic, and therapeutic competencies, and co-sign any prescriptive therapy. The support and mentoring provided by the Clinical Supervisor will be key to the students learning over the year; however, the NP candidate remains responsible for their learning and will need to work with an academic mentor provided by the university to develop a plan to achieve their learning objectives over the year.

To acknowledge the time and responsibility of this role, there is a set Clinical Supervision Allowance which is a financial contribution from the program paid directly to your employer.

This clinical relationship is a full 12-month commitment; ideally, the relationship should have been established 1 year before the NPTP year (at least six months at the time of the application). It should be the only clinical supervision relationship for this period to ensure continuity of learning.

The clinical supervisor role includes:

* Collaborating with the NP candidate to identify learning needs and develop learning objectives to develop knowledge and skill for these learning needs over the practicum year.
* Confirm clinical assessment and physical examination skills and provide clinical guidance to expand appropriate differential diagnoses and treatment planning.
* Formally meet with the student at least fortnightly during each semester to review learning objectives and progress toward achieving the learning goals.
* Support NP candidates learning in the designated area of practice, providing constructive critical feedback and co-signing prescriptive therapy.
* Be on-site and available to supervise the clinical practice of the NP candidate during practicum hours. Appoint a delegated supervisor if not available.
* Develop a clear understanding of the Nurse Practitioner’s scope of practice and the learning objective of your mentee.
* Teach clinical skills and diagnostic reasoning and/or suggest resources to fulfil identified learning goals.
* Support the students learning by assisting with the protection of clinical experience time.
* Co-sign all clinical documents when appropriate.
* Confirm that Practicum hours are completed at the end of each semester.
* Be onsite and participate in a clinical evaluation of the student’s learning and performance in the clinical setting in collaboration with the NP academic mentor.
* Confirm achievement of the Nurse Practitioner competencies by completing a Nurse practitioner competency assessment ([find a copy here](https://www.nursingcouncil.org.nz/public/nursing/scopes_of_practice/nurse_practitioner/ncnz/nursing-section/nurse_practitioner.aspx)) at the end of the practicum year.  The NP candidate will provide examples from their practice that show the achievement of these competencies.
* Communicate with the academic mentor or course coordinator as required throughout the practicum year.

***It is important that the student and the Clinical Supervisor remember that under the Medicines Act (1981) the student is not legally able to prescribe until approved by the Nursing Council of New Zealand and their prescriptive practice must therefore be supervised.***

In addition to the practicum experience, a range of learning activities and assessments will be completed by the NP candidate as part of the University course.

**Clinical supervisor to attach a professional CV with the application OR this form**

*\*\*This form is only required if you have opted not to submit a CV\*\**

Name:

Phone no:

Employer/Organisation Name:

Type of Registration:

Practising Cert. No.

Expiry Date:

**HEALTH PROFESSIONAL EDUCATION**

Name of University

Location Dates Attended

Degree or Diploma

**CLINICAL EXPERIENCE:**

Type:

Length of Experience:

**MEMBERSHIPS IN PROFESSIONAL ORGANISATIONS:**

List here

I certify that the information provided is accurate and complete to the best of my knowledge and belief:

Signature:                                  Date:

The Nurse Practitioner training programme Clinical Supervisor Letter of Agreement

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Student’s Name |  |
| Students’ area of practice |  |
| Clinical Supervisor’s Name |  |
| Clinical Supervisors email  |  |
| Clinical Supervisors ph.  |  |
| Employer/Organisation name and contact details |  |

This letter is to confirm arrangements for \_\_\_\_\_Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Nurse Practitioner candidate completing the NP training programme practicum with \_\_Name\_\_\_ University. As negotiated with you, the student will spend at least 250 hours of supernumerary practice per semester in your clinical area (excluding the secondary placement hours).  This arrangement is expected to be in effect from 1 February 2024 until the completion of the course in November of the year. It may be terminated by either party with a minimum of 14 days’ notice.

* I have read the Clinical supervisor’s expectations document and agree to the requirements of this role.
* I understand that the NP candidate will be working in a supernumerary role during their practicum hours.
* I have read and discussed the NP scope of practice documents, including the New Zealand Nursing Council competency documents with the NP candidate.
* I understand that I must be present in 3 formal assessments throughout the year. This includes written feedback and is done in partnership with the academic NP mentor and the candidate. The NP candidate will provide the forms and the process. Additional visits may be arranged should the clinical supervisor or academic NP mentor consider them necessary.
* The student functions under their RN practicing certificate and has indemnity insurance.
* I have included a **CV or completed the Vitae** form as part of this agreement process.

* The NP programme requires documentation of support for this practicum from the manager of the area/ agency under whose auspices the practicum will take place.
* I certify I have had a working relationship with the candidate to assure familiarity with their clinical skills and knowledge for at least six months at the time of this application. (please indicate how long you have worked with this nurse \_\_\_\_\_\_\_\_\_)
* I understand that a set Clinical Supervision Allowance will be paid directly to my employer.

This letter serves as an agreement between you and the NP training programme.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Clinical Manager (Signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Student’s Clinical supervisor (Signature)